

# ST. JOSEPH'S BOYS' HIGH SCHOOL

ADMISSION PROCESS HELP FILE



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#### **REGISTRATION PROCESS**

#### **Account Creation**

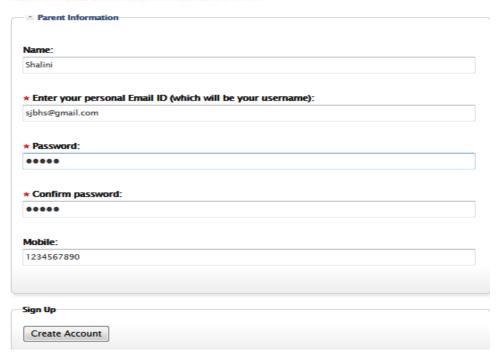
The admission process for academic year 2018-19 is online. Please create an account by providing the information listed below and click on "Create Account". You will receive an activation link to your email address. Go to received mail and click on the activation link to activate your account.



# Create an account to apply for Class XI(ISC) Admission 2018-19

Please create an account by providing the information listed below. Once the account is created, kindly login with the username(Email) and password(given while registering).

You can apply and track your applications using this login.



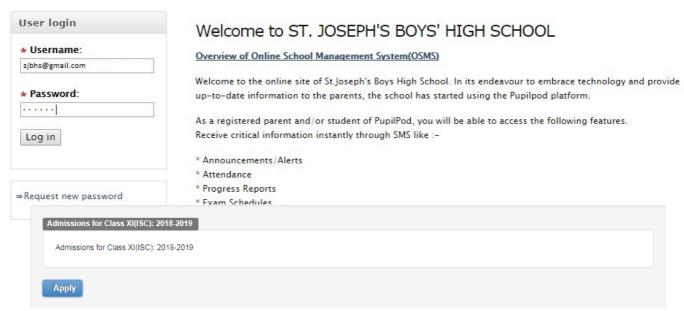


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#### **ACCOUNT**

#### Login to your account

Enter the email address and password in the fields provided and login to your account.



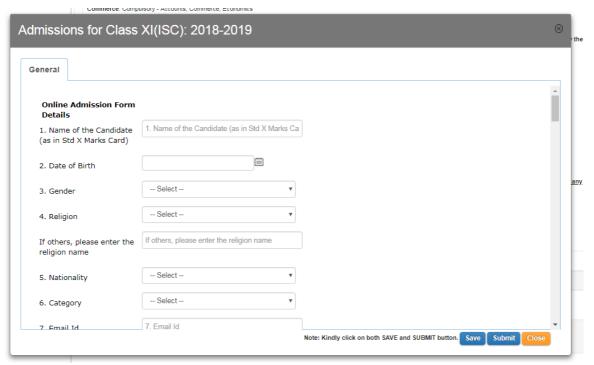
After login in to the account click on Apply button



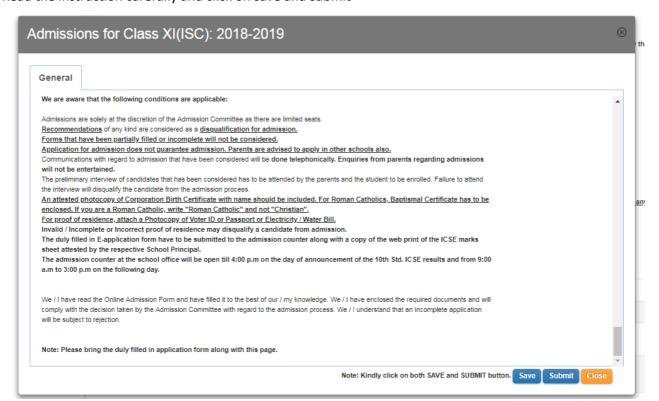


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Application form will be shown as below. Update all the required fields and click on Save and Submit button



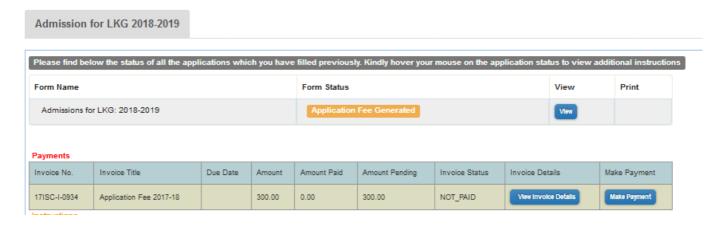
Read the instruction carefully and click on save and submit



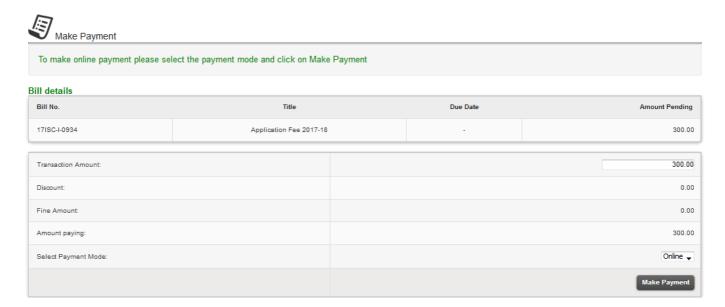


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Once you click on Submit button Application Fee will be generated Click on Make Payment for paying the Application Fee



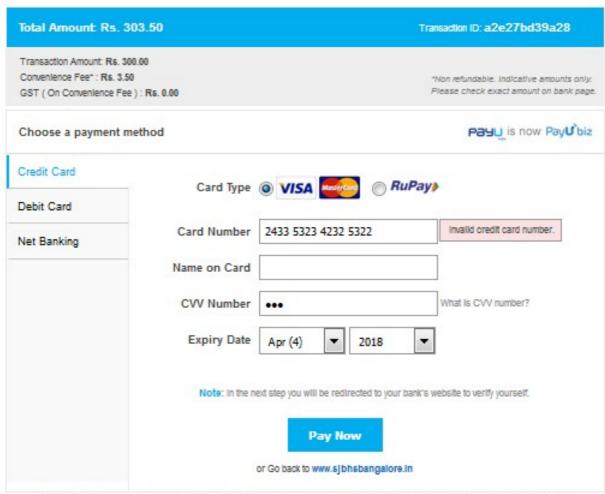
In the home screen click on make payment, you may make the payment by card (credit/debit) or Net banking.





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Note: Making Payment on PayU is 100% safe. Your transaction is processed through a secure https: Internet connection based on secure socket layer technology.





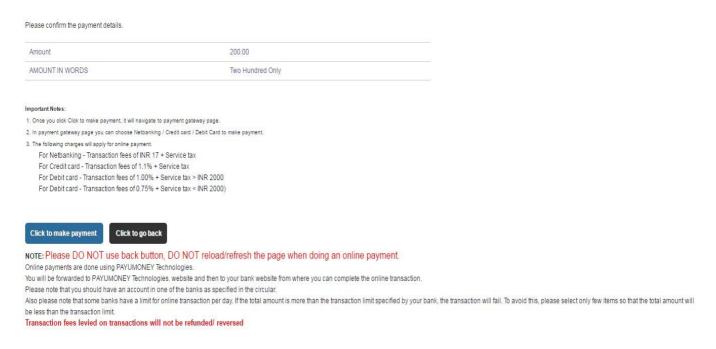






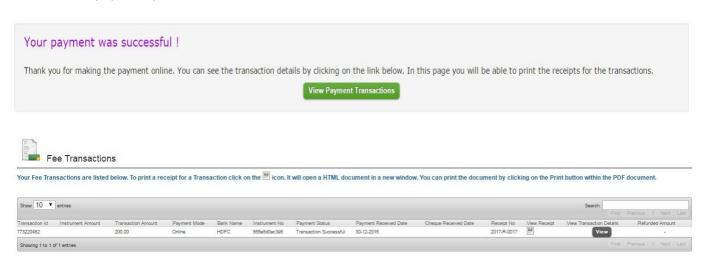


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#### View and print receipt

On successful payment you can see the transaction details



In order to view click on view button. To print the form, click on pdf icon, the pdf is opened





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#### **Support/Assistance**

Mail your queries to <a href="mailto:support@pupilpod.in">support@pupilpod.in</a>. We will be delighted to help you through the admission process

